

MINUTES ORDINARY MEETING OF POUNDSTOCK PARISH COUNCIL ON TUESDAY 25 JULY 2017

A Meeting of Poundstock Parish Council was held in the parish hall on Tuesday 25 July 2017 at 7.30 p.m.

Cllr. Stephen Pawley was in the chair also present were Councillors Brenda Alison, Kerensa Cobbledick, Brian Furse, Pamela Idelson-Smith, Kirsty Philpott, Alison Rowland and Fred Ward. Also in attendance were the Clerk Mrs. Lynn Pluess, Cornwall Councillor Nicky Chopak and approximately 9 members of the public.

203/17 Apologies for absence: Received and accepted from Councillors Colin Gilbert.

204/17 Receipts of 'Declaration of Members' Interests Relating to any Items Appearing on the Agenda:

- (a) Items on the agenda:
 - (1) Cllr. Pamela Idelson-Smith – PROW 30
 - (2) Cllr. Brian Furse – PROW Tender 2017
- (b) Gifts over £25.00 – None declared.

205/17 Dispensations: No dispensation requests.

206/17 Minutes of the previous meetings:

- (a) All agreed the minutes of the previous Ordinary Meeting held on Tuesday 27th June 2017 be approved proposed by Cllr. Kerensa Cobbledick seconded by Cllr. Pamela Idelson-Smith, unanimously agreed.

207/17 Receipt of information on matters arising from the Minutes of previous meetings not covered by the agenda:

The chairman reminded councillors to complete and return their Register of Interest form to the clerk.

208/17 Public Participation - Matters raised by Members of the Public on an agenda item:

Members of the public spoke on planning matters.

209/17 Planning Decisions given by Cornwall Council:

21.06.2017 **PA17/04000** APPROVED Applicant: Mr John Pearson Location: Tregarden Long Park Drive Widemouth Bay Bude EX23 0AN Proposal: Revision of approved scheme PA16/05574, replacement of existing dwelling with new dwelling and separate garage Parish : Poundstock
22.06.17 **PA17/03675** APPROVED Applicant: Messrs C and D Kendall Land east of Querenca Penfound Road Poundstock Bude Erection of 2 detached self build homes Parish : Poundstock
27.06.2017 **PA17/03911** REFUSED Applicant: Ms I Douglas Location: Land North East Of Rosmorn Millook Coast Road Bude Cornwall Proposal: Proposed agricultural storage building Parish : Poundstock
30.06.2017 **PA17/01118** APPROVED Applicant: Mr And Mrs R And M Stopher Location: Dolberry Cottage Poundstock Bude Cornwall EX23 0AX Proposal: Proposed single-storey detached annexe ancillary to the dwelling Parish : Poundstock
04.07.2017 **PA17/04535** APPROVED Applicant: Mrs E Ford Location: Tolcarne Treskinnick Cross Bude Cornwall EX23 0DU Proposal: Demolition of existing timber structure garage, formation of level platform and installation of external vertical platform lift. Block up existing external doorway to garage and form new external doorway from living room. Parish : Poundstock

210/17 Planning Applications:

PA17/01683 Poundstock (Poundstock Electoral Division) Land At Longmoor Field Widemouth Bay Pre-application advice for possible residential accommodation. - Neil Maud - PA17/01683/PREAPP (Case Officer - Hilary Gooch) Cllr. Nicky Chopak advised in future Cornwall Council would welcome comments on pre-applications.

PA17/05687 Poundstock (Poundstock Electoral Division) Seascape Poundstock Bude Cornwall EX23 0AU Construction of extensions and alterations to the dwelling. - Mr And Mrs S White - PA17/05687 (Case Officer - Lorraine Lehan) Following discussion and examination of the plans Cllr. Kirsty Philpott proposed the application be approved Cllr. Pamela Idelson-Smith seconded, carried unanimously.

PA17/05709 Poundstock (Poundstock Electoral Division) White Cottage Marine Drive Widemouth Bay Bude Cornwall EX23 0AQ Demolition of the existing bungalow and replacement with a two storey dwelling together with parking and associated works - Mr And Mrs A Beynon - PA17/05709 (Case Officer - Richard White) Following lengthy discussion and inspection of the plans it was noted in all elevations presented the height of the existing building is not shown only the proposed roofline. There was concern at the significant increase in the height of

the proposed dwelling and impact on the neighbouring properties subsequently causing loss of sunlight and privacy. The proposal was considered to be overwhelming and not in keeping with the area and if permitted it would have a detrimental impact to the street scene.

Cllr. Alison Rowland proposed objection to the proposal on the grounds aforementioned, Cllr. Fred Ward seconded when put to the vote Cllr. Pamela Idelson-Smith abstained, carried by 8 votes.

PA17/05731 Poundstock (Poundstock Electoral Division) 5 Atlantic Close Widemouth Bay Bude Cornwall EX23 0AP Demolition of garage and proposed two storey extension to include balcony, - Mr And Mrs Mike Molloy - PA17/05731 (Case Officer - Lorraine Lehan) Following inspection of the plans and discussion it was agreed the principle of the development was acceptable but there were concerns of overlooking neighbouring properties from the balcony, obscure glazed panels at an increased height were suggested.

Proposed by Cllr. Kerensa Cobbledick seconded by Cllr. Brian Furse, carried unanimously.

PA17/06761 Poundstock (Poundstock Electoral Division) 18 Atlantic Close Widemouth Bay Front terrace and widened access – Mr And Mrs Green – PA17/0676 (Case Officer Lorraine Lehan) After inspection of the plans it was proposed by Cllr. Pamela Idelson-Smith to support the application, Cllr. Fred Ward seconded, carried unanimously.

211/17 Planning Enforcement/Appeals: None received to date.

212/17 Planning Correspondence:

- (a) PA17/05790 Letters of objection received.
- (b) Local Council Planning Induction Training Events at: -
 1. Liskeard Town Hall on Wednesday 9 August at 5:00pm to 7:30pm
 2. Wadebridge Town Hall on Tuesday 15 August 2017 5:30pm to 7:30pm

213/17 Verbal of reports from meetings attended by Members, or the Clerk:

See Lead Members report under relevant heading.

214/17 To receive any reports from committees and/or organizations:

Cllr. Alison Rowland gave a verbal report of the meeting held on Monday 10 July 2017.

215/17 CALC – Articles for Information:

- (a) CALC News: June.
- (b) Publications to consider in hard copies:
 1. The Good Councillors Guide 2017 @ £3.50 each plus postage (x 10 Councillors)
 2. The Good Councillors Guide to Finance & Transparency 2017 @ £3.50 each plus postage (x 10 Councillors)
 3. Being a Good Employer x 3 (Chairman, Cllr Pamela Idelson-Smith and Clerk)

Following discussion Cllr. Pamela Idelson-Smith proposed purchasing the publications as aforementioned, Cllr. Kerensa Cobbledick seconded, carried unanimously.

216/17 Public Toilets in Widemouth Bay:

- (a) Report from Lead Member Cllr. Fred Ward: Paint has been purchased in Dove Grey but volunteers from the businesses are unable to offer any assistance at present therefore an appeal is to be made for volunteers to paint the building. Cllr. Fred Ward was advised of a broken flush and water leakage which was swiftly attended to by the emergency plumber.
- (b) Correspondence from Michelle Carter-Foster with the water usage for 2015-2016 was emailed to members (20/07/17). Evidence to support an appeal to South West Water for the leakage to be pursued. Cornwall Council has made an offer of £250.00 per year has been made until the sub-meter is fitted for the pay and display parking machines; to be considered.
- (c) (d) Refurbishment of the public toilets; advised it would not necessary to have names of volunteers for insurance purpose but suggested good practice for own files.
- (e) Wording of signs for donations – Following lengthy discussions it was agreed that notices to encourage donations are to be placed inside the building on the toilet doors; temporary signs with new emergency contact numbers are to be placed on the outside of the building and; a suitable secure box for donations all to be purchased maximum spend of £500.00 proposed by Cllr. Pamela Idelson-Smith seconded by Cllr. Brenda Alison, carried unanimously.
Cllr. Brian Furse left the meeting.
- (f) Emergency repairs and maintenance procedures during the summer and winter periods for best value are to be provided by a local plumber on an hourly basis as required with contact details of the Lead Members Cllr. Colin Gilbert and Fred Ward.

- (g) Overnight parking and the emptying of chemical toilets into the public toilets; Cllr. Nicky Chopak reported a parking enforcement officer will be regularly attending the car park in the early hours to monitor and prosecute offenders of overnight parking.
- (h) Reducing the water flow on the outside showers was discussed from 1 minute to 30 seconds; Clerk has not had time to progress this matter.
- (i) The cost of supplying a defibrillator on the public toilets; matter pending.
- (j) The damaged and redundant BT phone box alongside the public toilets was discussed whereby it was decided to ask BT for a quote to remove the phone box; pending further investigation.
- (k) To consider lease and associated documents relating to Public Toilets at Widemouth Bay as follows;
 - (i) HM Land Registry official copy of the register of title.
 - (ii) HM Land Registry official copy of the plan.
 - (iii) BT Wayleave Agreement for Telecommunication Apparatus on Private Land (Dated 19/10/1998)
 - (ii) BT Wayleave Agreement No. 181200-w (Dated 31/12/2000)
 Following discussion it was agreed to leave the matter with Cornwall Councillor Nicky Chopak to question the rationale of the Lease rather the Tenancy of Will as previously agreed.

217/17 Highways Matters:

- (a) Lead Member Cllr. Kerensa Cobbleddick gave a report of the meeting held n 28 June 2017 between Cornwall Councillor Nicky Chopak, Senior Development Highways Officer Paul Steen, Widemouth Residents Association and Marhamchurch Parish Council to discuss issues of speed through Bangors and waiting restrictions in Widemouth Bay. Following on from the meeting Cornwall Councillor Nicky Chopak gave an update; traffic along the A39 through Poundstock has substantially increased compared to what was expected before the development at Binhamy. With the issues of speed and volume of traffic having been highlighted along with the proposed development at Helscott introducing different types of traffic Cornwall Council will give serious attention to this matter. Cllr. Chopak suggested a plan documenting the issues and how to improve them. A speed sensor will be located somewhere between Bangors and Helscott, preferably during the summer season.
- (b) Bollards reported along the pavement on Marine Drive have been removed.

218/17 Parish Hall and New Community Building:

- (a) Report pending working party to be convened at a later date. Cllr. Stephen Pawley and Cllr. Alison Rowland had an informal conversation with The Bazeley Partnership to discuss the closely linked Parish Hall and Neighbourhood Plan.
- (b) A Structural Survey of the parish hall is required initially for insurance purposes and decide the future of the building.
- (c) Road Traffic Regulation Act 1984 S14 Temporary Prohibition of Traffic from Leverlake Road to Sharlands Road on 5 September 2017 (09:30 TO 16:30) for temporary BT works.

219/17 Cemetery:

- (a) Five quotes received to resurface the existing gravel footway in tarmac were discussed following which Cllr. Pamela Idelson-Smith proposed the quote received from Haines Plant and Construction of £2,858.00 plus vat be selected and ask for the work be completed as soon as possible, seconded by Cllr. Kerensa Cobbleddick, agreed unanimously.

220/17 PROW:

Cllr. Pamela Idelson-Smith declared an interest and left the meeting.

- (a) Lead Member Report Cllr. Alison Rowland - Following a report from Cllr. Brenda Alison that a motor vehicle has driven on a public right of way to access private property Cllr. Alison Rowland received advice from Cornwall Council PROW Officer Chris Monk that Cornwall Council hold no records of private rights of access for any paths and this is largely a private matter. It was noted that there is some encroachment within the historical width of the path however it is useable on foot and the sign plate is to be renewed. Various matters have now been addressed. Cllr. Pamela Idelson-Smith returned to the meeting.
- (b) Tender for Trimming of the Public Rights of Way in Poundstock for 2017: Two tenders received were considered following which Cllr. Alison Rowland proposed accepting the quote from SB Garden Services of £1,300.00 seconded by Cllr. Brenda Alison which was put to the vote; Cllrs. Brenda Alison, Alison Rowland, Fred Ward and Stephen Pawley voted for the motion, Cllr. Alastair Rowland, Kirsty Philpott, Pamela Idelson-Smith and Kerensa Cobbleddick voted against; the Chairman's casting vote carried the motion, initially for a twelve month contract to be reviewed annually with an option to be extended for a three year period subject to satisfactory workmanship.
- (c)

221/17 Policing Matters: None received to date.

222/17 Neighbourhood Plan:

- (a) Report pending working party to be convened at a later date. Following documents were circulated to members: -
- (i) Report from Neighbourhood Plan Working Group.
 - (ii) Local Landscape Character Assessment and Neighbourhood Planning (22/06/2017)
 - (iii) Useful information links – Local Landscape Character Assessment.
 - (iv) LLCA - What is a Local Landscape Character Assessment.
 - (v) Volunteer Information (LLCA)

223/17 Parish Matters:

- (a) Notice Boards: The notice board at Treskinnick Cross has been removed due to its dilapidated state. It was agreed the Chairman review the many notice board options with the Clerk and report to the next meeting.
- (b) Dogs on Beaches: Report update pending from Cornwall Councillor Nicky Chopack.

224/17 Finance:

- (a) Monthly Bank Statements: Viewed, circulated and duly signed by Cllr. Alison Rowland.
- (b) To conduct the monthly check of all money received by the Council:
1. Denise Wellington Funeral Services Notice of Internment (Elaine Peale) £185.00 (548810343)
 2. Cornwall Council – Local Devolution Grant £3,370.00 (BACS)
- (c) To authorise payment and sign cheques for the following accounts:
Cllr. Fred Ward proposed, Cllr. Brenda Alison seconded that following payments be made, carried unanimously.
1. Martin Group Services – Invoice 58031 for Stationery £9.63 (100976)
 2. Martin Group Services – Invoice 58212 for Stationery £15.59 (100976)
 3. Martin Group Services – Invoice 58222 for Stationery £22.39 (100976)
 4. British Gas – Invoice191589865 for Public Toilet Electricity supply £192.38 (100977)
 5. South West Water – Invoice 8057461531 for Burial Ground Water Supply £11.55 (100978)
 6. CALC - Invoice1718-314 for Chairmanship Training £72.00 (100979)
 7. CALC - Invoice1718-330 for Councillor Training £78.00 (100979)
 8. South West Water – Invoice 8057462072 for Water Supply to Public Toilets £4,236.16 (100980)
 9. Cormac Solutions Limited – Invoice 043631 for Cleaning Public Toilets £1,392.42 (100981)
 10. Cormac Solutions Limited – Invoice 15773 Repairs to Public Toilets £97.54 (100981)
 11. Cormac Solutions Limited – Invoice 15880 Repairs to Public Toilets £97.54 (100981)
 12. Cllr. Fred Ward – Reimbursement of Masonry Paint (Dove Grey) of £118.90 (100)
- (d) Internal Audit: Proposed by Cllr. Alistair Rowland to ratify the decision to instruct Mr. Alan Dickenson Compass Consultants to complete the internal audit seconded by Cllr. Fred Ward, carried unanimously.
- (e) 2016-17 Year End Accounts: The following documents were copied to members:
- (i) Details of Annual Return 31 March 2017
 - (ii) Bank Reconciliation 31 March 2017
 - (iii) A Variance Explanation 31 March 2017
 - (iv) Analysis of Earmarked Returns 31 March 2017
- Following inspection by members and approved as follows: -
1. Approval of Section 1 Annual Governance Statement for 2016/17 proposed by Cllr. Alison Rowland seconded by Cllr. Pamela Idelson-Smith all agreed duly signed by the Chairman.
 2. Approval of Section 2 Accounting Statement for 2016-17 proposed by Cllr. Alistair Rowland seconded by Cllr. Pamela Idelson-Smith all agreed duly signed by the Chairman.
- (f) To consider grant payment to the following: None received to date.
- (g) Correspondence: None received to date.

225/17 Correspondences & Notices:

- (a) Rest Care Training – Extended invitation to parish councillors 6 October Chy Trevail, Bodmin 9:30-12:30 – Cllr. Kirsty Philpott expressed an interest in attending.
- (b) Electoral Review of Cornwall Council – Parish and Community Electorate Forecasts.
- (c) National Plant Monitoring Scheme 2017 Update (email) for information.
- (d) Letter received from Kate Waldron - Allotments in the parish (Letter dated 24th June 2017) Members considered this should be included in the Neighbourhood Plan to gauge interest.
- (e) SLCC Clerk's Regional Training Seminar on Wednesday 27th September 2017, Cllr. Alison Rowland proposed approving the expenditure of £69.00 plus vat seconded by Cllr. Brenda Alison, all agreed.

226/17 Staffing Matters:

(a) CALC Model Contract of Employment has been sent to the Chairman and will be considered further when the chairman and vice-chairman have consulted CALC County Chief Executive Officer Sarah Mason.

227/17 Items for Information:

1. Code of Conduct Training Sessions (FOC) on 25 September 2017 between 2-4pm in Room 2/3, Parkhouse Centre, Ergue-Gaberic Way, Bude, EX23 8LD.

228/17 Suggestions for Future Agenda Items: No suggestions received.

229/17 Date of next meeting:

The date of the next Ordinary Meeting of Poundstock Parish Council on Tuesday 5 September 2017 to be confirmed.

230/17 Meeting Closed:

The meeting was closed at 10:18 pm

DRAFT