

## MINUTES ORDINARY MEETING OF POUNDSTOCK PARISH COUNCIL ON TUESDAY 27<sup>TH</sup> JUNE 2017

A Meeting of Poundstock Parish Council was held in the parish hall on Tuesday 27<sup>th</sup> June 2017 at 7.30 p.m.

Cllr. Stephen Pawley was in the chair also present were Councillors Brenda Alison, Kerensa Cobbledick, Brian Furse, Pamela Idelson-Smith, Alison Rowland, Fred Ward. Also in attendance the Clerk Mrs. Lynn Pluess, Cornwall Councillor Nicky Chopak and approximately 6 members of the public were present.

**175/17** Apologies for absence: Received and accepted from Councillors Colin Gilbert, Alistair Rowland and Kirsty Philpott.

**176/17** Receipts of 'Declaration of Members' Interests Relating to any Items Appearing on the Agenda:

- (a) Items on the agenda – None declared.
- (b) Gifts over £25.00 – None declared.

**177/17** Dispensations: No dispensation requests.

**178/17** Minutes of the previous meetings:

- (a) All agreed the minutes of the previous Ordinary Meeting held on Tuesday 30<sup>th</sup> May 2017 be approved proposed by Cllr. Alison Rowland seconded by Cllr. Fred Ward agreed unanimously.
- (b) It was unanimously resolved to approve the minutes of the Annual Parish Meeting held on Tuesday 30<sup>th</sup> May 2017 which were signed by the chairman.
- (c) All agreed the minutes of the Extra Ordinary Meeting held on Tuesday 20<sup>th</sup> June 2017 be approved proposed by Cllr. Brian Furse seconded by Cllr. Fred Ward agreed unanimously.

**179/17** Receipt of information on matters arising from the Minutes of previous meetings not covered by the agenda: None.

**180/17** Public Participation - Matters raised by Members of the Public on an agenda item: Mark Roberts from The Bazeley Partnership spoke of the design intentions for a new dwelling in Long Park Drive. Speed restrictions of traffic on the A39 through Poundstock, planning issues in Widemouth Bay and the Dog Ban on Widemouth beach were discussed.

**181/17** Planning Decisions given by Cornwall Council:

26.05.2017 **PA17/02661 APPROVED** Applicant: Mr. I Harrison Location: Higher Widemouth Farm Bude Cornwall EX23 0DE Proposal: Construction of a building for storage Parish : Poundstock

06.06.2017 **PA17/03089 APPROVED** Applicant: Mr. Mike Owen Location: Treskinnick Granary Poundstock Bude EX23 0AX Proposal: Raised decking to end of dwelling Parish : Poundstock

02.06.2017 **PA17/03180 APPROVED** Applicant: Mr. & Mrs. Keith Bolding Location: Sea Haze Madeira Drive Widemouth Bay Bude Cornwall Proposal: Extension of the Ground and First floors on the rear (north facing elevation) to create additional living accommodation and single storey extension to the east facing elevation to provide Utility accommodation. Parish : Poundstock

02.06.2017 **PA17/03946 APPROVED** Applicant: Mr. Ian Burges and Kate Gunning Location: 14 Atlantic Close Widemouth Bay Bude EX23 0AP Proposal: Demolition of detached garage with replacement dormer side and rear extension with balcony. Parish : Poundstock

07.06.2017 **PA17/03982 APPROVED** Applicant: Mr. John Forward Location: Cambrea Long Park Drive Widemouth Bay Bude EX23 0AN Proposal: Construction of a new garden studio on the site of a recently demolished outbuilding Parish : Poundstock

03.06.2017 **PA17/01186/PREAPP** Closed - advice given Applicant: Mrs. A Rowland Location: Land North Of Atlantic View Poundstock Bude Cornwall Proposal: Pre-application advice for viability of up to three residential dwellings Parish : Poundstock

**182/17** Planning Applications:

**PA17/04906** Poundstock (Poundstock Electoral Division) Widemouth Fields Touring Park Poundstock Bude Cornwall EX23 0NA Variation of condition 2 (approved plans condition) to allow for a revised design to decision PA15/05347 (Proposed change of use of land for camping/touring caravans, with the provision of ancillary services and the laying out of site access) - Widemouth Fields Ltd - PA17/04906 (Case Officer -

Davina Pritchard) Following discussion and examination of the plans it was proposed by Cllr. Pamela Idelson-Smith to approve the application seconded by Cllr. Fred Ward carried unanimously.

**PA17/05093** Poundstock (Poundstock Electoral Division) Palm Villa Crescent Close Widemouth Bay Bude EX23 0AE Proposed orangery. - Mr. Duncan Pennington - PA17/05093 (Case Officer - Lorraine Lehan)

Following discussion and consideration of the plans members agreed there is an inconsistency in decisions on these types of properties with creeping overdevelopment happening in the area. The proposed development if permitted would be overlooking neighbouring properties and considered to be overdevelopment of the site which cannot be supported, proposed by Cllr. Alison Rowland seconded by Cllr. Brenda Alison, carried unanimously.

**PA17/05731** Poundstock (Poundstock Electoral Division) 5 Atlantic Close Widemouth Bay Bude Cornwall Demolition of garage and proposed two storey extension to include balcony – Mr. and Mrs. Mike Molloy – PA17/05731 (Case Officer - Lorraine Lehan) After lengthy discussion and consideration of the plans the council was unable to reach a decision to recommend refusal or approval it was therefore proposed by Cllr. Fred Ward to not make any comment, seconded by Cllr. Brian Furse carried unanimously.

**183/17** Planning Enforcement/Appeals: None received to date.

**184/17** Planning Correspondence:

(a) PA17/03675 Land East of Querenca – Correspondence from Richard White recommending approval in contradiction to the decision to refuse the application was circulated. The view of the council was option 2 to agree to disagree. However it was noted that there has been inconsistency in the decisions given with applications of this nature considered to be 'rounding off'.

(b) Neighbourhood Planning Update May 2017 – Newsletter circulated to members.

(c) Consultation for Planning Policy & Guidance Documents between Monday 12<sup>th</sup> June and 5pm Monday 7<sup>th</sup> August 2017, circulated to members.

**185/17** Verbal of reports from meetings attended by Members, or the Clerk:

(a) Lead Member Cllr. Alison Rowland reported a fallen tree on footpath 8 Trevissick to Millook which has been reported and will be attended to in due course.

**186/17** To receive any reports from committees and/or organizations: None received to date.

**187/17** CALC – Articles for Information:

(a) Weekly News Roundup Issue 41(26/05.17).

(b) Weekly News Roundup Issue 42 (02/06/17).

(c) Weekly News Roundup Issue 43 (09/06/17).

(d) NALC Legal Topic Note (LTN) 39.

(e) CALC Training 2017.

(f) Plunkett Foundation Call to Action.

**188/17** Public Toilets in Widemouth Bay:

(a) Consider Cornwall Council's contribution to the electricity supplied by the Parish Council for parking Meters – The original sum put forward by Cornwall Council was £250.00 per annum, Cllr. Chopak asked for £600.00. In conversation with Michelle Carter-Foster evidence will now be provided to show what the electricity usage is for parking meters per annum, Cllr. Chopak suggested waiting to see this evidence before accepting any amount and reminded the council that there is still an amount for the previous year outstanding. Supply to the RNLI building is to be treated separately to the parking meters, awaiting further correspondence from Michelle Carter-Foster on this matter.

(b) Cornwall Council Michelle Carter-Foster will endeavour to calculate the water usage by the RNLI and how to compensate for the water leakage at the RNLI building as it transpires that this is the responsibility of Cornwall Council. The final water bill payment made by Cornwall Council for a 12 month period has been requested again.

(c)(e) Local Devolution Fund for the Refurbishment of the public toilets to agree planned works to refurbish the building delivery by tender has been agreed at £3,370.00 subject to acceptance of the terms and conditions of the grant as read by the chairman. Cllr. Pamela Idelson-Smith proposed acceptance of the grant, terms and conditions, seconded by Cllr. Kerensa Cobbledick, unanimously agreed. Widemouth Task Force advised local businesses are willing to volunteer assistance; the requirement for insurance purpose to be looked into.

In order for the repainting to be completed before the busy summer season commences it was proposed that Lead Members Cllrs. Colin Gilbert and Fred Ward be given authority to spend up to £500.00 on paint and materials Cllr. Pamela Idelson-Smith and Cllr Fred Ward, agreed unanimously.

(d) The signage for the public toilets was discussed at length. It was agreed the Clerk circulate a few suggestions for further consideration and following feedback to obtain quotes to supply the appropriate signs.

(f) Emergency repairs and maintenance procedures during the summer and winter periods for best value were discussed at length, it was suggested the lead members monitor and attend minor breakdowns with the support of a professional plumber.

(g) Overnight parking and the emptying of chemical toilets into the public toilets were discussed. Letter received from Budemeadows Touring Park circulated was read in support of the council's concerns. Cllr. Nicky Chopak advised a parking enforcement officer will be visiting the site at random times. Restricting the height with a barrier was discussed but this would also restrict emergency vehicles. The parking meter notices are misleading permitting parking for 24 hours but not overnight, Cllr. Nicky Chopak and Cornwall Council are considering the options.

(h) Reducing the water flow on the outside showers was discussed from 1 minute to 30 seconds, Cllr. Alison proposed the water flow be reduced to 30 seconds, Cllr. Fred Ward seconded, agreed unanimously.

(i) The cost of supplying a defibrillator on the public toilets was discussed. Cllr. Chopak suggested contacting Fleet and British Hear Foundation for more information on cost and training. To be considered at the next meeting when information is available.

(j) The damaged and redundant BT phone box alongside the public toilets was discussed whereby it was decided to ask BT for a quote to remove the phone box.

**189/17** Highways Matters:

(a) Traffic calming along the A39, Marine Drive and waiting restrictions along Leverlake Road, Cllr. Chopak has arranged a meeting with Senior Development Highways Officer Paul Steen, Poundstock and Marhamchurch Parish Councils to discuss these concerns.

(b) Previously reported section on the Millook road at Penhalt where the road is starting to crumble creating a rut in the surface has been repaired.

**190/17** Parish Hall and New Community Building:

(a) Forming a working party initially of three councillors to consider strategic matters leading to an application with guidance from The Bazeley Partnership was discussed; Chairman Stephen Pawley, Colin Gilbert and Brenda Alison volunteered.

(b) The ongoing usage, state and appearance of the parish hall was discussed at length following which Cllr. Pamela Idelson-Smith proposed no money is spent on the parish hall, seconded by Cllr. Brian Furse, carried unanimously.

**191/17** Cemetery:

(a) Replacing the gravel footpaths in the cemetery encircling the War Memorial continuing down amongst the graves was discussed, it was agreed to get more quotes.

(b) Notice of Internment received from Arthur Bryant for Mrs Diana Rowland and Denise Wellington Funeral Services for Mrs. Elaine Peuple.

(c) Application to erect a memorial in memory for the late Mr. Garry Hall received from Arthur Bryant Funeral Services.

**192/17** PROW:

(a) Tender for Trimming of the Public Rights of Way in Poundstock for 2017: Lead Member Cllr. Alison Rowland has been speaking to a prospective contractor who is inspecting the footpath network with the view to tendering.

(b) PROW 30 adjacent to Dolberry Cottage was discussed at length during which it was noted the PROW signpost is missing. In summarising the discussion it was proposed by Cllr. Alison Rowland to note that there is an encroachment on this public right of way and that the portfolio holder keep a watching brief, seconded by Cllr. Pamela Idelson-Smith seconded, carried unanimously.

**193/17** Policing Matters: None received to date.

**194/17** Neighbourhood Plan:

(a) Confirmation of approval for the designation request for the parish of Poundstock as a Neighbourhood Area has been received from Cornwall Council dated 6<sup>th</sup> June 2017.

(b) Forming a working party initially of councillors to take the Neighbourhood Plan forward was discussed; Cllr. Alison Rowland, Kerensa Cobbledick, Brian Furse and Kristy Philpott were volunteered.

**195/17 Parish Matters:**

- (a) Notice Boards: A quote was received for four aluminium notice boards able to display 8 sheets of A4 each. Three to be wall mounted at Trelawney, Parish Hall and Bangors, Treskinnick Cross. One notice board to be supplied with aluminium posts located at Treskinnick Cross at a total cost of £1,665.00 plus vat and carriage. In discussion it was thought pvc would be more serviceable, additional quotes are to be obtained.
- (b) Dogs on Beaches: Cornwall Councillor Nicky Chopack advised the Dog Warden is now patrolling the beaches at random times throughout the day. Better signage identifying the areas of the beach where dogs are either permitted or not permitted would probably be beneficial but may not be funded by Cornwall Council, Cllr. Chopack will report back at the next meeting.

**196/17 Finance:**

- (a) Monthly Bank Statements: Viewed, circulated and duly signed by the chairman.
- (b) To conduct the monthly check of all money received by the Council:
1. Arthur Bryant Funeral Services Notice of Internment (Rowlands) £185.00
  2. Arthur Bryant Funeral Services Memorial Application (Hall) £70.00
- (c) To authorise payment and sign cheques for the following accounts:  
Cllr. Fred Ward proposed, Cllr. Pamela Idelson-Smith seconded that following payments be made, it was noted that Cllr. Brenda Alison abstained from the voting.
1. Cormac Cleaning Solutions Ltd – Invoice 035958 (January) Cleaning Service £238.63 (100968)
  2. Cormac Cleaning Solutions Ltd – Invoice 015445 Ladies repair to Wallgate (100969)
  3. Cormac Cleaning Solutions Ltd – Invoice 042030 (April) Cleaning Service £1,392.42 (100970)
  4. Cormac Cleaning Solutions Ltd – Invoice 042081 (May) Cleaning Service £1,392.42 (100971)
  5. Martin Group Services – Stationery Invoice 57943 £2.99 (100972)
  6. South West Water – Parish Hall supply £8057461620 £71.29 (100973)
  7. South West Water – Cemetery supply 8057461531 £10.55 (100974)
  8. British Gas – Public Toilets electric supply Invoice 991157813 £315.36 (100975)
- (d) To consider grant payment to the following: None received to date.
- (e) Correspondence:
1. Pensions Regulator – Advice Note - By law the minimum pensions contributions will be increasing to 5% from 6 April 2018 to 5 April 2019.

**197/17 Correspondences & Notices:**

- (a) Letter received on 25<sup>th</sup> May 2017 from Mr. P.J. Marshall regarding a casual vacancy was read, it was agreed to thank Mr. Marshall for his interest and explain the vacancy has been filled.
- (b) Electoral Review of Cornwall Council to seek views on the number of councillors for Cornwall Council [www.lgbce.org.uk](http://www.lgbce.org.uk) email views to [reviews@lgbce.org.uk](mailto:reviews@lgbce.org.uk) closing date for submissions on councillor numbers is 7 August 2017.
- (c) Cornwall Community Flood Forum seeking support to sustainability circulated to members.

**198/17 Staffing Matters:**

- (a) CALC Model Contact of Employment has been sent to the Chairman and will be considered further when the chairman and vice-chairman have met with CALC County Chief Executive Officer Sarah Mason.

**199/17 Items for Information:**

1. Bude Community Network Meeting to be held on Monday 10 July 2017 The Parkhouse Centre Bude.
2. Code of Conduct Training Sessions (FOC) on 25 September 2017 between 2-4pm in Room 2/3, Parkhouse Centre, Ergue-Gaberic Way, Bude, EX23 8LD.

**200/17 Suggestions for Future Agenda Items:**

- (a) Trimming Road Hedges.
- (b) Code of Conduct Training in Poundstock.

**201/17 Date of next meeting:**

The date of the next Ordinary Meeting of Poundstock Parish Council will be Tuesday 25<sup>th</sup> July 2017.

**202/17** Meeting Closed:

The meeting was closed at 9:58pm

DRAFT